



## Otway Coast Committee

### Gifts, Benefits and Hospitality

#### Policy Attestation

I, \_\_\_\_\_ (name & position title) of

Otway Coast Committee of Management certify that:

- the **Otway Coast Committee of Management** has gifts, benefits and hospitality policies and procedures in place;
- these policies and procedures are consistent with the minimum requirements and accountabilities outlined in the *Gifts, Benefits and Hospitality Policy Framework for the Victorian Public Sector- Revised April 2012* issued by the Public Sector Standards Commissioner; and
- these policies and procedures are updated, promulgated and provided to the audit committee for review at least once a year.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Send your attestation to the Public Sector Standards Commissioner:**

Post: 3 Treasury Place  
Melbourne 3002  
Email: [info@ssa.vic.gov.au](mailto:info@ssa.vic.gov.au)

**For more information read:**

- The *Gifts, Benefits and Hospitality Policy Framework for the Victorian Public Sector – Revised April 2012* at <http://www.ssa.vic.gov.au>.
- The Premier’s Circular No. 2012/02 at <http://intranet.vic.gov.au/>.